

# Site Sketch Form



## Account Holder Information

Customer Name(s) (Print) \_\_\_\_\_

Service Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Site contact during construction (if different than above) \_\_\_\_\_

Site contact daytime phone \_\_\_\_\_

Preparer \_\_\_\_\_ Preparer Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*Note: all intake, air conditioner, electric breaker box, and windows need to be a minimum of 3 feet from the regulator. See diagram on the back for details.**

An accurate sketch will ensure the installation will occur in a timely manner. The sketch must include the location of the sewer lateral or septic system and meter(s) plus the distance (in feet) from the corner of your home to the meter(s). If the sewer information is not known please check the box below.

Please check here if you do not know the location of your sewer lateral or sewer system.

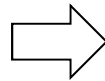
Road Please indicate North

Property line Property line

Distance from the corner of the house to gas meter location: \_\_\_\_ feet.

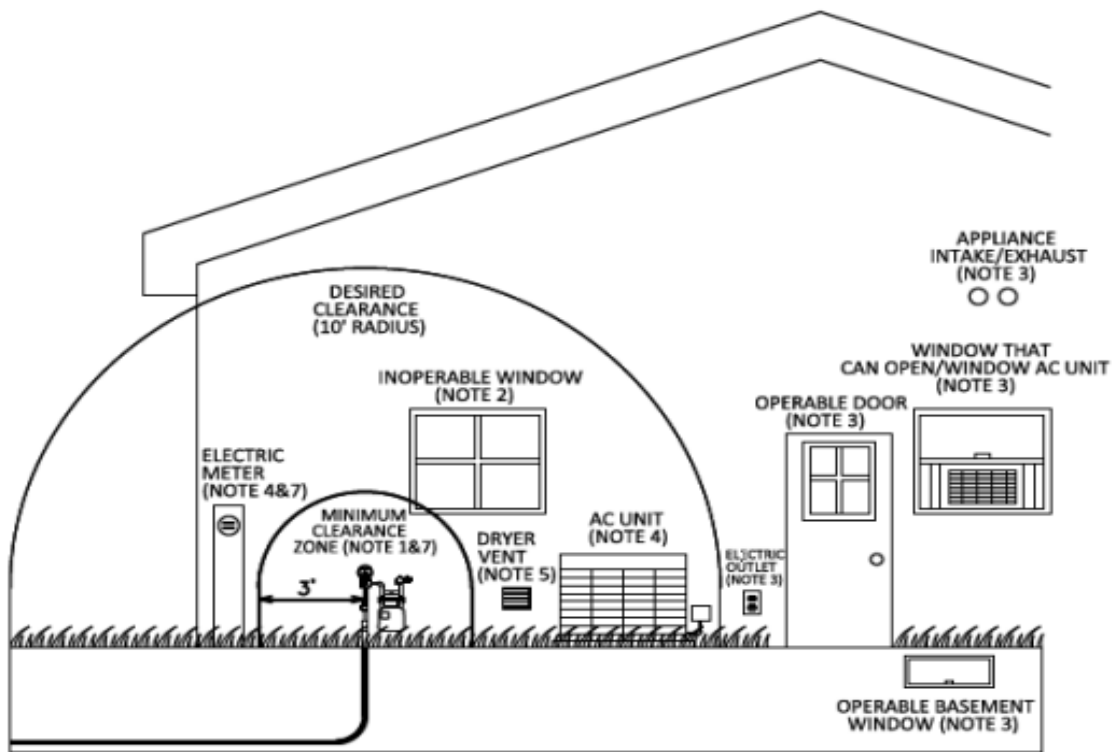
Use the symbols below to show where customer-owned buried facilities or obstructions are located.

- Pole
- Proposed gas route
- Gas meter location
- Private buried facilities
- Sidewalk or driveways
- Trees, shrubs & flowerbeds
- Retaining walls
- Grade changes
- Electric meter location



Use these codes to distinguish the type of customer-owned buried facility

<ul style="list-style-type: none"> <li> Electric lines to detached buildings</li> <li> Propane gas lines</li> <li> Telephone lines to detached buildings</li> <li> Cable TV lines to detached buildings</li> <li> Septic system or sewer lateral</li> </ul>	<ul style="list-style-type: none"> <li> Lighting</li> <li> Invisible fence</li> <li> Sprinkler system</li> <li> Satellite TV</li> <li> Water lines</li> </ul>
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1. 3' minimum clearance also applies to the area in front of the meter
2. Windows that cannot be opened are exempt from clearance requirements
3. These items meet the desired clearance
4. These items meet the minimum clearance requirements but not the desired clearance
5. Exhaust vents shall not be located directly above the gas meter set in addition to 3' minimum clearance
6. Telephone and cable boxes are not sources of ignition
7. No part of the gas meter assembly should be within a 30" working space in front of the electric meter

Object	Minimum Radial Distance from Regulator Vent	Desired Radial Distance from Regulator Vent
Source of ignition (ex. Electric meter, air conditioner, electric outlet, etc)	3'	10'
Operable windows and doors	3'	10'
Sealed combustion intakes for gas appliances	3'	10'
All other intakes (ex. Fresh air, fireplace, etc)	3'	10'
Exhaust vents	3' clearance required. Additionally, the meter assembly shall not be located directly below an exhaust vent that has potential to produce condensation and freeze up the regulator vent.	